

Our Qualifications,
Your Skills,
Their Future



The little book of **CACHE QCF qualifications**

First edition for 2010



cache
nurturing achievement

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Introduction

Welcome to our first Qualifications and Credit Framework (QCF) qualifications guide. It is packed with high quality care, health and education qualifications that allow learners to develop the skills and knowledge needed to meet the needs of today's workforce.

This guide includes vocational foundation learning and personal development qualifications. These will provide a secure base for learners who although not ready for the world of work do want a clear path towards level 2 qualifications or other goals.

Many of the qualifications we offer provide a wide range of optional units and shared units giving learners a greater choice when it comes to choosing their career and developing areas of special interest.

We hope that this booklet acts as your handy resource tool by giving you an overview of each qualification at a glance. If you need more detailed information you can download Key Facts (which list all units, credits and levels) and the full Qualification Specification which includes the learning outcomes, from our website at: www.cache.org.uk.

Understanding the QCF

The Qualifications and Credit Framework (QCF) allows learners to build towards a qualification at their own pace and in small steps of learning.

Each qualification is made up of a number of units. Each unit has a level, credit value and learning outcomes.

There are 3 sizes of QCF qualifications

- Awards which are between 1 and 12 credits
- Certificates which are between 13 and 36 credits
- Diplomas which are 37 credits and above.

The Level reflects the degree of challenge or difficulty of the unit. The credit value gives a representation of how much time it takes to complete a unit, with one credit representing approximately ten hours of learning. The learning outcomes show what a learner can be expected to know, understand or do as a result of their learning at each level.

Each qualification also has an overall level which is determined by the majority of unit levels within it. Credits can also be 'banked'. This means if learners want to take another qualification at a later date which has the same units included, they don't have to re-study those units.

Understanding the Levels

As stated the Level reflects the degree of challenge or difficulty of the unit. It also indicates what learners will have to know, understand or do at each Level.

A brief summary for each Level is shown below. More detailed information can be found in the CACHE publication 'How to Guide' at www.cache.org.uk

Entry Level 1 recognises progress along a range from the most basic of achievements to beginning to make use of skills, knowledge or understanding that relate to the immediate environment.

Entry Level 2 reflects the ability to make use of skills, knowledge and understanding to carry out simple, familiar tasks and activities with guidance.

Entry Level 3 reflects the ability to make use of skills, knowledge and understanding to carry out structured tasks and activities in familiar contexts, with appropriate guidance where needed.

Level 1 reflects the ability to use relevant knowledge, skills and procedures to complete routine tasks. It includes responsibility for completing tasks and procedures subject to direction or guidance.

Level 2 reflects the ability to select and use relevant knowledge, ideas, skills and procedures to complete well-defined tasks and address straightforward problems. It includes taking responsibility for completing tasks and procedures and exercising autonomy and judgement subject to overall direction or guidance.

Level 3 reflects the ability to identify and use relevant understanding, methods and skills to complete tasks and address problems that, while well defined, have a measure of complexity. It includes taking responsibility for initiating and completing tasks and procedures as well as exercising autonomy and judgment within limited parameters. It also reflects awareness of different perspectives or approaches within an area of study or work.

Level 4 reflects the ability to identify and use relevant understanding, methods and skills to address problems that are well defined but complex and non-routine. It includes taking responsibility for overall courses of action as well as exercising autonomy and judgement within fairly broad parameters. It also reflects understanding of different perspectives or approaches within an area of study or work.



CACHE Entry Level (3) Award and Certificate in Caring for a Child / Children (QCF)

What do the qualifications cover?

These qualifications are designed to stimulate interest and encourage a learner's understanding of the skills needed to care for a baby or young child.

The Certificate builds on the knowledge from the Award.

Who are they aimed at?

Young people or adults needing to develop life skills. They are also suitable for parents who wish to develop parenting skills and mature learners with special educational needs or where English is an additional language.

What are the entry requirements?

Learners should be at least 14 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualifications?

The Award will require the learner to complete 9 credits in total. The Certificate will require 18 credits. Credits from the Award can be carried over and counted towards the Certificate.

How are they assessed?

They will be internally assessed by a range of methods. This could include tasks such as designing a poster or written assignments.

Do learners need to be working to take these qualifications?

No as these are knowledge only qualifications.

How long do they take to complete?

Learners can usually complete both the Award and then Certificate in a year or less when taken as part of Foundation Learning.

What related qualifications can learners progress to?

This provides a straight forward progression to the Level 1 Award, Certificate and Diploma in Caring for Children giving the opportunity to carry forward shared units.

Which type of job roles can learners apply for on completion?

It does not qualify learners to work with children.

CACHE Level 1 Award, Certificate and Diploma in Caring for Children (QCF)

What do the qualifications cover?

These qualifications are designed to stimulate interest and encourage the learners' understanding of the skills and knowledge needed to care for young children. They build on the knowledge covered in Entry Level (3) Certificate in Caring for a Child / Children.

Who are they aimed at?

Young people or adults needing to develop life skills. They are also suitable for parents who wish to develop parenting skills and mature learners with special educational needs or where English is an additional language.

What are the entry requirements?

Learners should be at least 14 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualifications?

The Award will require the learner to complete 10 credits in total. The Certificate will require 26 credits and the Diploma 37. Credits from the Award can be carried over and counted towards the Certificate and from the Certificate to the Diploma.

How are they assessed?

They will be internally assessed by a range of methods. This could include tasks such as information charts, leaflets or written assignments.

Do learners need to be working to take these qualifications?

No as these are knowledge only qualifications.

How long do they take to complete?

Learners can usually complete the Award, Certificate and Diploma in a year when taken as part of Foundation Learning.

What related qualifications can learners progress to?

Learners will be able to move on to other elements of the 14-19 suites, full Level 2 provision, supported employment or independent living i.e. destinations common to Foundation Learning.

Which type of job roles can learners apply for on completion?

It does not qualify learners for a specific job role but does support them in preparing for the "next steps" either in training or moving towards work.

CACHE Level 1 Award and Certificate in Personal and Social Development (QCF)

What do the qualifications cover?

These qualifications will support learners to develop personal skills and knowledge which will help them in their day to day life. They have been designed to be used alongside other qualifications in the Foundation Learning progression pathways such as vocational qualifications and Functional Skills.

Who are the qualifications aimed at?

Young people in schools and colleges needing to develop life skills and mature learners with special educational needs or where English is an additional language.

What are the entry requirements?

Learners should be at least 14 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Award will require the learner to complete 6 credits in total. The Certificate will require 15 credits. Credits from the Award can be carried over and counted towards the Certificate.

How are they assessed?

They will be internally assessed by a range of methods. This could include tasks such as written or pictorial information.

Do learners need to be working to take these qualifications?

No as these are knowledge only qualifications.

How long do they take to complete?

Learners can usually complete both the Award and then Certificate in a year or less when taken as part of Foundation Learning.

What related qualifications can learners progress to?

Learners will be able to move on to other elements of the 14-19 suites, full Level 2 provision, supported employment or independent living i.e. destinations common to Foundation Learning.

Which type of job roles can learners apply for on completion?

It does not qualify learners for work but does support them in preparing for the "next steps" either in training or moving towards work.

CACHE Level 1 Award in an Introduction to Early Years Settings (QCF)

What does the qualification cover?

This qualification will allow learners to gain a basic knowledge of childcare in early years environments. This includes the value of play, roles and responsibilities of carers and volunteers and the importance of developing links in the local community. It covers working with children up to the age of 5 years.

Who is it aimed at?

Parents and volunteers wishing to participate in the provision made by early years environments, such as pre-schools. In some circumstances it might also be appropriate for learners engaging in Foundation Learning.

What are the entry requirements?

Learners should be at least 16 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Award will require learners to complete 6 credits in total.

How is it assessed?

The qualification will be internally assessed by a range of methods. This could include tasks such as written information or oral questions.

Do learners need to be working to take this qualification?

Learners do not need to be working but it is recommended that they should be volunteering in an early years setting.

How long does it take to complete?

Learners can usually complete the Award in under 6 months.

What related qualifications can learners progress to?

The Level 2 Certificate for the Children and Young People's Workforce (England), the Level 2 Diploma for Children's Care Learning and Development (Wales & Northern Ireland) or Level 2 Playwork.

Which type of job roles can learners apply for on completion?

It supports them in preparing to work under supervision in early years environments.





CACHE Level 2 Certificate for the Children and Young People's Workforce (QCF) England

What does the qualification cover?

This qualification is designed to help learners build the knowledge and skills needed when working with children and young people from birth to 19 years of age. It covers a diverse range of job roles and occupational areas working in children's environments including early years and social care.

It is the only QCF Level 2 qualification conferring occupational competence for the children and young people's workforce.

Who is it aimed at?

All those who wish to work or are working in a supervised role in the children and young people's workforce in England.

What are the entry requirements?

Learners should be at least 16 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Certificate will require 35 credits in total.

How is it assessed?

It will be internally assessed by a range of methods. This could include direct observation within the workplace, a portfolio of evidence, written assignments or a task set by CACHE.

Do learners need to be working to take this qualification?

Learners will need to be working or on practical placement as they need to show competence in both knowledge and skills.

How long does it take to complete?

Learners can usually complete the Certificate in a year or less.

What related qualifications can learners progress to?

It enables credits and learning to be transferred from this qualification to the L3 Diploma for the Children and Young People's Workforce providing a direct progression route.

Which type of job roles can learners apply for on completion?

- Assistant pre-school workers
- Assistants in children's centres
- Assistants in day nurseries, nursery schools and nursery classes in primary schools.

CACHE Level 2 Diploma for Children's Care Learning and Development (QCF)

Wales & Northern Ireland

What does the qualification cover?

This qualification is designed to help learners build the knowledge and skills needed when working with children and young people from birth to 19 years of age. It covers a diverse range of job roles and occupational areas working in children's setting including early years and social care.

Who is it aimed at?

All those who wish to work or are working in a supervised role in the children and young people's workforce in Wales and Northern Ireland.

What are the entry requirements?

Learners should be at least 16 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Diploma will require 39 credits in total.

How is it assessed?

It will be internally assessed by a range of methods. This could include direct observation within the workplace, a portfolio of evidence, written assignments or a task set by CACHE.

Do learners need to be working to take this qualification?

Learners will need to be working or on practical placement as they need to show competence in both knowledge and skills.

How long does it take to complete?

Learners can usually complete the Diploma in a year or less.

What related qualifications can learners progress to?

The L3 Diploma in Children's Care Learning and Development (Wales & Northern Ireland)

Which type of job roles can learners apply for on completion?

- Pre-school assistants
- Nursery assistants
- Creche assistants
- Out of school childcare worker
- Cylch Meithrin assistant

CACHE Level 3 Diploma for the Children and Young People's Workforce (QCF) England

What does the qualification cover?

This qualification is designed to help learners build the knowledge and skills needed when working with children and young people from birth to 19 years. It covers a diverse range of job roles and occupational areas and is split into three pathways:

- Early Learning and Childcare
- Children's Social Care
- Learning and Development Support Services.

In addition it contains an optional unit 'Understand how to set up a home based child care service' which can be taken as a stand alone unit for those who wish to become registered childminders.

It is the only QCF Level 3 qualification conferring occupational competence for the children and young people's workforce in England.

Who is it aimed at?

All those who wish to work, or are working at a un-supervised level in the children and young people's workforce in England.

What are the entry requirements?

Learners should be at least 16 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Diploma will require 65 credits in total.

How is it assessed?

It will be internally assessed by a range of methods. This could include direct observation within the workplace, a portfolio of evidence, written assignments or a task set by CACHE.

Do learners need to be working to take this qualification?

Learners will need to be working or on practical placement in an environment suitable for the pathway they are taking, as they need to show competence in both knowledge and skills.

How long does it take to complete?

Learners can usually complete the Diploma in a year.

What related qualifications can learners progress to?

Foundation Degrees.

Which type of job roles can learners apply for on completion?

Children and Young People Pathway:

- Pre-school worker
- Practitioner in a children's centre
- Practitioner in day nurseries, nursery schools or reception classes in primary schools
- Registered childminders and nannies.

Social Care Pathway:

- Education support workers who visit families of pre-school children in their homes
- Foster carers
- Children and families social workers
- Registered managers of children's homes, plus deputy and assistant managers
- Residential childcare workers
- Children and Family Court Advisory and Support Service advisers
- Youth workers.

Learning and Development Support Services Pathway:

- Learning mentors

CACHE Level 3 Diploma for Children's Care Learning and Development (QCF) Wales & Northern Ireland

What does the qualification cover?

This qualification is designed to help learners build the knowledge and skills needed when working with children and young people from birth to 19 years of age. It covers a diverse range of job roles and occupational areas working in children's settings including early years.

Who is it aimed at?

All those who wish to work, or are working at an un-supervised level in the children and young people's workforce in Wales and Northern Ireland.

What are the entry requirements?

Learners should be at least 16 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Diploma will require 65 credits in total.

How is it assessed?

It will be internally assessed by a range of methods. This could include direct observation within the workplace, a portfolio of evidence, written assignments or a task set by CACHE.

Do learners need to be working to take this qualification?

Learners will need to be working or on practical placement as they need to show competence in both knowledge and skills.

How long does it take to complete?

Learners can usually complete the Diploma in a year.

What related qualifications can learners progress to?

Foundation Degrees.

Which type of job roles can learners apply for on completion?

- Care worker
- Child minder
- Nursery practitioner
- Pre-school worker
- Out of school childcare worker
- Cylch Meithrin worker



CACHE Level 2 Award and Certificate in Playwork (QCF) & Level 2 Diploma in Playwork (NVQ) (QCF)

What do the qualifications cover?

These qualifications are an introduction to the primary aspects of working with children and young people between the ages of 4 to 16 in play environments. They provide an understanding of the importance of play and playwork in children and young people's lives.

The Award and Certificate are mainly knowledge based, with a limited amount of practical application in the playwork environment. The Diploma covers the knowledge and skills needed when working under supervision and requires the learner to demonstrate the full application of these in the workplace.

Who are they aimed at?

All those who wish to work in a supervised role in a wide range of playwork environments.

What are the entry requirements?

Learners should be at least 16 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualifications?

The Award will require the learner to complete 10 credits in total. The Certificate will require 25 credits and the Diploma 61. Credits from the Award can be carried over and counted towards the Certificate and from the Certificate to the Diploma.

How are they assessed?

They will be internally assessed by a range of methods. This could include direct observation within the workplace, written assignments or a task set by CACHE.

Do learners need to be working to take these qualifications?

To complete the Award and Certificate learners will only require basic access to a playwork environment. For the Diploma learners will need to be working or on practical placement as they need to show competence in both knowledge and skills.

How long do they take to complete?

Learners can usually complete the Award, Certificate or Diploma in under 12 months.

What related qualifications can learners progress to?

The Level 3 Playwork qualifications.

Which job roles are learners qualified to undertake on completion?

The Award and Certificate are intended to prepare learners for employment. On completing the Diploma learners could work in roles such as:

- Hospital playwork assistant
- Assistant playworker in a children's holiday club
- After-school club playwork assistant
- Adventure centre assistant
- Soft Play area assistant

CACHE Level 3 Award in Induction to Playwork (QCF), Level 3 Certificate in Playwork (QCF) and Level 3 Diploma in Playwork (NVQ) (QCF)

What do the qualifications cover?

These qualifications provide in-depth information about the role of the Level 3 playworker when working with children and young people between the ages of 4 to 16. They allow learners to gain an understanding of the management of play environments and the line management of other staff.

The Award and Certificate are mainly knowledge based, with a limited amount of practical application. The Diploma covers the knowledge and skills needed when working un-supervised and requires the learner to demonstrate these in the workplace.

Who are they aimed at?

Experienced playworkers who have a wide knowledge and understanding of children and young people and a deep appreciation of playwork principles and practice.

What are the entry requirements?

Learners should be at least 18 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualifications?

The Award will require the learner to complete 12 credits in total. The Certificate will require 32 credits and the Diploma 65. Credits from the Award can be carried over and counted towards the Certificate and from the Certificate to the Diploma.

How are they assessed?

It will be internally assessed by a range of methods. This could include direct observation within the workplace, written assignments or a task set by CACHE.

Do learners need to be working to take these qualifications?

To complete the Award and Certificate learners will only require basic access to a playwork environment. For the Diploma learners will need to be working or on practical placement as they need to show competence in both knowledge and skills.

How long do they take to complete?

Learners can usually complete the Award, Certificate or Diploma in 12 months.

What related qualifications can learners progress to?

Foundation Degrees.

Which job roles are learners qualified to undertake on completion?

The Award and Certificate are intended to prepare learners for employment in playwork environments. On completing the Diploma learners could work in roles such as:

- Playworker in holiday club
- Playwork development officer
- Adventure centre supervisor
- Hospital playworker
- Manager of any playwork provisions





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In community learning environments or
in Further and Higher Education: 32 - 34

CACHE Level 2 Award in Support Work in Schools (QCF)

What does the qualification cover?

This qualification is an introduction to the information and knowledge needed to work in a school environment. It can apply to the many varied roles that full and part time support staff may fulfill including: administrative roles, site support roles, technical roles and volunteers, as well as those roles that work directly with children and young people in the school environment.

Who is it aimed at?

Learners not yet employed in a school, as well as providing initial training and induction for those new in post in primary, secondary or special schools.

What are the entry requirements?

Learners should be at least 16 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Award will require 12 credits in total.

How is it assessed?

It will be internally assessed by a range of methods. This could include a portfolio of evidence, written assignments or a task set by CACHE.

Do learners need to be working to take this qualification?

No as this is a knowledge only qualification.

How long does it take to complete?

Learners can complete the Award in less than 6 months.

What related qualifications can learners progress to?

The Award shares mandatory units with the Level 2 Supporting Teaching and Learning in Schools qualification providing a direct progression route.

Which type of job roles can learners apply for on completion?

The Award is intended to support individuals to access employment in school environments.

CACHE Level 2 Certificate in Supporting the Wider Curriculum in Schools (QCF)

What does the qualification cover?

This qualification will develop the knowledge and skills needed when working in school environments but outside the classroom. It includes safeguarding the welfare of children and young people, supporting positive behaviour, and supporting children and young people at meal times, during extra-curricular activities or when travelling outside the school.

Who is it aimed at?

Learners working outside the classroom in school environments.

What are the entry requirements?

Learners should be at least 16 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Certificate will require 20 credits in total.

How is it assessed?

It will be internally assessed by a range of methods. This could include direct observation within the workplace, a portfolio of evidence, written assignments or a task set by CACHE.

Do learners need to be working to take this qualification?

Learners will need to be working or on practical placement in a school as they need to show competence in both knowledge and skills.

How long does it take to complete?

Learners can complete the Certificate in 6 months.

What related qualifications can learners progress to?

The Level 2 Certificate in Supporting Teaching and Learning in Schools. The Level 3 Supporting Teaching and Learning suite of qualifications.

Which type of job roles can learners apply for on completion?

- Midday supervisor
- Teaching assistant
- Learning support assistant

CACHE Level 2 Certificate in Supporting Teaching and Learning in Schools (QCF)

What does the qualification cover?

This qualification will enable learners to develop the knowledge and skills needed when supporting teaching and learning in schools. It covers a wide range of areas including children and young people's development, supporting those with disabilities or special educational needs and communication and professional relationships.

Who is it aimed at?

Learners working in roles that support pupils' learning in primary, secondary or special schools.

What are the entry requirements?

Learners should be at least 16 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Award will require 30 credits in total.

How is it assessed?

It will be internally assessed by a range of methods. This could include direct observation within the workplace, a portfolio of evidence, written assignments or a task set by CACHE.

Do learners need to be working to take this qualification?

Learners will need to be working or on practical placement in a school as they need to show competence in both knowledge and skills.

How long does it take to complete?

Learners can complete the Award in 6 months.

What related qualifications can learners progress to?

The Level 3 Supporting Teaching and Learning suite of qualifications.

Which type of job roles can learners apply for on completion?

- Teaching assistant
- Learning support assistant
- Special educational needs assistant

CACHE Level 3 Award and Certificate in Supporting Teaching and Learning in Schools (QCF)

What does the qualification cover?

These qualifications will provide learners with an understanding of the knowledge needed when working directly with children or young people in school environments. They include learning about children and young peoples development, safeguarding their welfare, and communication and professional relationships.

Who are they aimed at?

The Award is suitable for learners not yet working in a L3 school role but could achieve at this level. It is also suitable as initial training. The L3 Certificate is suitable for learners working in senior roles that support pupils' learning in primary, secondary or special schools.

What are the entry requirements?

Learners should be at least 16 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Award will require 12 credits in total and the Certificate will require 32. Credits from the Award can be carried over and counted towards the Certificate.

How are they assessed?

It will be internally assessed by a range of methods. This could include direct observation within the workplace, a portfolio of evidence, written assignments or a task set by CACHE.

Do learners need to be working to take this qualification?

Learners will need to be working or on practical placement in a school as they need to show competence in both knowledge and skills.

How long do they take to complete?

Learners can complete the Award and Certificate in 1 year.

What related qualifications can learners progress to?

Level 3 Certificate in Cover Supervision of Pupils in Schools.
The Level 3 Diploma in Specialist Support for Teaching and Learning in Schools.

Which type of job roles can learners apply for on completion?

- Senior teaching assistants
- Senior learning support assistants
- Senior special educational needs assistant

CACHE Level 3 Certificate in Cover Supervision of Pupils in Schools (QCF)

What does the qualification cover?

This qualification will develop the knowledge and skills needed when working as a cover supervisor in the school environment. It covers all aspects of cover supervision including supervising learning activities in the absence of a teacher and supporting learners to complete work set by the teacher.

It includes units that are also in the Level 3 Certificate in Supporting Teaching and Learning in Schools, but omits those about actively advancing pupils' learning and includes a unit on providing cover.

Who is it aimed at?

Learners who supervise pupils carrying out pre-prepared exercises when teaching staff are on short term absence in primary, secondary or special schools.

What are the entry requirements?

Learners should be at least 16 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Certificate will require 30 credits in total.

How is it assessed?

It will be internally assessed by a range of methods. This could include direct observation within the workplace, a portfolio of evidence, written assignments or a task set by CACHE.

Do learners need to be working to take this qualification?

Learners will need to be working or on practical placement in a school as they need to show competence in both knowledge and skills.

How long does it take to complete?

Learners can usually complete the Certificate in 9 months.

What related qualifications can learners progress to?

The Certificate shares mandatory units with the Level 3 Diploma in Specialist Support for Teaching and Learning in Schools. This enables credits and learning to be transferred from this qualification to the Level 3 Diploma, providing a direct progression route.

Which type of job roles can learners apply for on completion?

- Cover supervisor in a school

CACHE Level 3 Diploma in Specialist Support for Teaching and Learning in Schools (QCF)

What does the qualification cover?

This qualification provides learners with an in-depth understanding of the knowledge and skills needed when working directly with children or young people in school environments.

It covers all aspects of Specialist Support including planning, delivering, and reviewing assessment strategies to support learning alongside the teacher, bilingual and special needs support, and personal development and reflective practice.

Who is it aimed at?

Learners working in roles that offer specialist support for pupils' learning in primary, secondary or special schools

What are the entry requirements?

Learners should be at least 16 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Diploma will require 44 credits in total.

How is it assessed?

It will be internally assessed by a range of methods. This could include direct observation within the workplace, a portfolio of evidence, written assignments or a task set by CACHE.

Do learners need to be working to take this qualification?

Learners will need to be working or on practical placement in a school as they need to show competence in both knowledge and skills.

How long does it take to complete?

Learners can usually complete the Diploma in 1 academic year.

What related qualifications can learners progress to?

Foundation Degree

Which type of job roles can learners apply for on completion?

- Senior special needs assistants

CACHE Level 2 Award in Preparing to Support Learning (QCF)

What does the qualification cover?

Key issues relating to learning support practice when working with young people and adults, including: key responsibilities of a learning support practitioner, individual learner needs and the values and principles which underpin learning support practice at Level 2.

Who is it aimed at?

People who are looking for an introduction to learning support in community learning environments or in further and higher education.

What are the entry requirements?

Learners should be at least 18 years of age. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Award will require 6 credits in total.

How is it assessed?

It will be internally assessed by a written assignment and the delivery of one 15 minute observed micro learning support session.

Do learners need to be working to take this qualification?

No, but learners should be involved in at least one hour of micro learning support for assessment purposes.

How long does it take to complete?

Learners can complete the Award in 3 months.

What related qualifications can learners progress to?

Level 3 Award in Preparing to Support Learning

Which type of job roles can learners apply for on completion?

- Learning support assistant with young people or adults

CACHE Level 3 Award in Preparing to Support Learning (QCF)

What does the qualification cover?

Key issues relating to learning support practice when working with young people and adults, including: key responsibilities of a learning support practitioner, individual learner needs and the values and principles which underpin learning support practice at Level 3.

Who is it aimed at?

People who are looking to build on their knowledge of learning support in community learning environments or in further and higher education.

What are the entry requirements?

Learners should be at least 18 years of age. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Award will require 6 credits in total.

How is it assessed?

It will be internally assessed by a written assignment and the delivery of one 15 minute observed micro learning support session.

Do learners need to be working to take this qualification?

No, but learners should be involved in at least one hour of micro learning support for assessment purposes.

How long will it take to complete?

Learners can usually complete the Award in 3 months.

What related qualifications can learners progress to?

Level 3 Certificate in Learning Support (QCF)

Which type of job roles can learners apply for on completion?

- Learning support practitioner with young people or adults

CACHE Level 3 Certificate in Learning Support (QCF)

What does the qualification cover?

The key issues relating to learning support practice when working with young people and adults, including: approaches and principles to learning and learning support in lifelong learning contexts.

Who is it aimed at?

Anyone who wishes to work in a learning support role in community learning environments or in further and higher education.

What are the entry requirements?

Learners should be at least 18 years of age. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Certificate will require 30 credits in total.

How is it assessed?

It will be internally assessed by an assignment for each unit. Practice will be assessed by observation on a minimum of 3 occasions.

Do learners need to be working to take this qualification?

Learners should undertake at least 30 hours of learning support practice.

How long does it take to complete?

Learners can usually complete the Certificate in 6 months

What related qualifications can learners progress to?

Specialist or management qualifications at Level 4.

Which type of job roles can learners apply for on completion?

- Learning support practitioner with young people or adults



Please note: for those wanting to work with children and young people in Health and Social Care environments in England, will need to complete either:

L2 Certificate for the Children and Young People's Workforce – for those working under supervision

L3 Diploma for the Children and Young People's Workforce ; Social Care Pathway – for those working in senior roles.

Both these qualifications form part of CACHE's overall Health and Social Care portfolio for Centres. For more details please see pages 14 and 16

CACHE Level 2 Diploma in Health and Social Care (Adults) for England (QCF)

What does the qualification cover?

This qualification develops the knowledge and skills needed when working with adults in health and social care environments. It covers a wide range of areas including supporting individuals with their physical and emotional care, daily living needs and health care procedures.

It has three pathways

- Generic Health and Social Care
- Dementia
- Learning Disability

Who is it aimed at?

All those who wish to work or are working in a supervised role with adults in health and social care environments in England.

What are the entry requirements?

Learners must be at least 16 years of age. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Diploma will require 46 credits in total.

How is it assessed?

It will be internally assessed by a range of methods. This could include direct observation within the workplace, a portfolio of evidence, written assignments or a task set by CACHE.

Do learners need to be working to take this qualification?

Learners will need to be working or on practical placement in a health and social care environment as they need to show competence in both knowledge and skills.

How long will it take to complete?

Learners can usually complete the Diploma in a year or less.

What related qualifications can learners progress to?

CACHE Level 3 Diploma in Health and Social (Adults) for England

Which type of job roles can learners apply for on completion?

- Care assistants workers in residential settings or supported living
- Healthcare support workers in community and primary care environments
- Healthcare assistants in acute health environments
- Care support workers in domiciliary services

CACHE Level 2 Diploma in Health and Social Care (Adults) for Wales & Northern Ireland (QCF)

What does the qualification cover?

This qualification develops the knowledge and skills needed when working with adults in health and social care environments. It covers a wide range of areas including supporting individuals with their physical and emotional care, daily living needs, and health care procedures.

Learners wishing to work as social workers in Wales are required to take the specialist unit 'Introductory awareness of sensory loss'

Who is it aimed at?

All those who wish to work or are working in a supervised role with adults in health and social care environments in Wales and Northern Ireland.

What are the entry requirements?

Learners must be at least 16 years of age. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Diploma will require 46 credits in total.

How is it assessed?

It will be internally assessed by a range of methods. This could include direct observation within the workplace, a portfolio of evidence, written assignments or a task set by CACHE.

Do learners need to be working to take this qualification?

Learners will need to be working or on practical placement in a health and social care environment as they need to show competence in both knowledge and skills.

How long will it take to complete?

Learners can usually complete the Diploma in a year or less.

What related qualifications can learners progress to?

CACHE Level 3 Diploma in Health and Social (Adults) for Wales and Northern Ireland.

Which type of job roles can learners apply for on completion?

- Care assistants workers in residential settings or supported living
- Healthcare support workers in community and primary care environments
- Healthcare assistants in acute health environments
- Care support workers in domiciliary services

CACHE Level 3 Diploma in Health and Social Care (Adults) for England (QCF)

What does the qualification cover?

This qualification develops the knowledge and skills needed when working in a senior role with adults in health and social care environments. It covers a wide range of areas including supporting individuals with their physical and emotional care, daily living needs and health care procedures.

It has three pathways

- Generic Health and Social Care
- Dementia
- Learning Disability

Who is it aimed at?

All those who wish to work or are working in a senior role with adults in health and social care environments in England.

What are the entry requirements?

Learners must be at least 16 years of age. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Diploma will require 58 credits in total.

How is it assessed?

It will be internally assessed by a range of methods. This could include direct observation within the workplace, a portfolio of evidence, written assignments or a task set by CACHE.

Do learners need to be working to take this qualification?

Learners will need to be working or on practical placement in a health and social care environment as they need to show competence in both knowledge and skills.

How long will it take to complete?

Learners can usually complete the Diploma in a year or less.

What related qualifications can learners progress to?

Level 5 QCF qualifications for management or senior practitioner roles in health and social care.

Which type of job roles can learners apply for on completion?

- Senior care support workers in residential settings
- Senior healthcare assistants in community and primary care environments
- Senior healthcare assistants / support workers in acute health environments
- Senior care support workers in domiciliary services or supported living
- Senior care support workers in day services
- Community-based senior support workers, including those working in specialist areas e.g. dementia, learning disabilities

CACHE Level 3 Diploma in Health and Social Care (Adults) for Wales & Northern Ireland (QCF)

What does the qualification cover?

This qualification develops the knowledge and skills needed when working in a senior role with adults in health and social care environments. It covers a wide range of areas including supporting individuals with their physical and emotional care, daily living needs and health care procedures.

Learners wishing to work as social workers in Wales are required to take the specialist unit 'Understand sensory loss'.

Who is it aimed at?

All those who wish to work or are working in a senior role with adults in health and social care environments in Wales and Northern Ireland.

What are the entry requirements?

Learners must be at least 16 years of age. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Diploma will require 58 credits in total.

How is it assessed?

It will be internally assessed by a range of methods. This could include direct observation within the workplace, a portfolio of evidence, written assignments or a task set by CACHE.

Do learners need to be working to take this qualification?

Learners will need to be working or on practical placement in a health and social care environment as they need to show competence in both knowledge and skills.

How long will it take to complete?

Learners can usually complete the Diploma in a year or less.

What related qualifications can learners progress to?

Level 3 Diploma in Health and Social Care (Children and Young People) for Wales and Northern Ireland or Level 5 QCF qualifications for management or senior practitioner roles in health and social care.

Which type of job roles can learners apply for on completion?

- Senior care support workers in residential settings
- Senior healthcare assistants in community and primary care environments
- Senior healthcare assistants / support workers in acute health environments
- Senior care support workers in domiciliary services or supported living
- Senior care support workers in day services
- Community-based senior support workers, including those working in specialist areas e.g. dementia, learning disabilities

CACHE Level 3 Diploma in Health and Social Care (Children and Young People) for Wales & Northern Ireland (QCF)

What does the qualification cover?

This qualification develops the knowledge and skills needed when working with children and young people in health and social care environments. It covers a wide range of areas such as supporting children and young people with their physical or emotional care, daily living needs and behaviour management.

Who is it aimed at?

All those who wish to work or are working in a senior role with children and young people in health and social care environments in Wales and Northern Ireland.

What are the entry requirements?

Learners must be at least 16 years of age. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Diploma will require 58 credits in total.

How is it assessed?

It will be internally assessed by a range of methods. This could include direct observation within the workplace, a portfolio of evidence, written assignments or a task set by CACHE.

Do learners need to be working to take this qualification?

Learners will need to be working or on practical placement in a health and social care environment as they need to show competence in both knowledge and skills.

How long will it take to complete?

Learners can usually complete the Diploma in a year or less.

What related qualifications can learners progress to?

Level 3 Diploma in Health and Social Care (Adults) for Wales and Northern Ireland or Level 5 QCF qualifications for management or senior practitioner roles in health and social care.

Which type of job roles can learners apply for on completion?

- Senior care support workers in residential settings
- Senior healthcare assistants in community and primary care environments
- Senior healthcare assistants / support workers in acute health environments
- Senior care support workers in domiciliary services or supported living
- Senior care support workers in day services
- Community-based senior support workers, including those working in specialist areas e.g. learning disabilities



CACHE Level 3 Award in Understanding the Principles and Practices of Assessment (QCF)

What does the qualification cover?

This qualification covers the principles and practices of assessment

Who is it aimed at?

It is aimed at learners new to assessment but who are thinking of working as Assessors. It is also suitable for those who never intend to practice – for example managers – but would like to understand the essential principles and practices.

What are the entry requirements?

Learners should be at least 19 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Award will require 3 credits in total.

How is it assessed?

It will be internally assessed by a range of methods.

Do learners need to be working to take this qualification?

No as this is a knowledge only qualification.

How long does it take to complete?

Learners can usually complete the Award in under 3 months.

What related qualifications can learners progress to?

Other Level 3 Assessor qualifications.

Which type of job roles can learners apply for on completion?

It supports them in preparing to work as an Assessor.

CACHE Level 3 Award in Assessing Competence in the Work Environment (QCF)

What does the qualification cover?

This qualification covers understanding the principles and practices of assessment, and assessing occupational competence in the work environments.

Who is it aimed at?

It is intended for tutors and experienced practitioners who aspire to assess occupational competence in the work place.

What are the entry requirements?

Learners should be at least 19 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Award will require 9 credits in total.

How is it assessed?

It will be internally assessed by a range of methods. Learners must also carry out at least two assessments of 2 candidates' occupational competence.

Do learners need to be working to take this qualification?

Learners will need to be working as an Assessor as they need to show competence in both knowledge and skills.

How long does it take to complete?

Learners can usually complete the Award in 3 months.

What related qualifications can learners progress to?

Other Level 3 Assessor qualifications.

Which type of job roles can learners apply for on completion?

- Working towards the job of an Assessor of occupational competence.

CACHE Level 3 Award in Assessing Vocationally Related Achievement (QCF)

What does the qualification cover?

This qualification covers understanding the principles and practices of assessment, and assessing vocational skills, knowledge and understanding.

Who is it aimed at?

It is intended for those who assess vocational skills, knowledge and understanding in training environments other than the work place such as workshops or classrooms.

What are the entry requirements?

Learners should be at least 19 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Award will require 9 credits in total.

How is it assessed?

It will be internally assessed by a range of methods. Learners must also carry out at least two assessments of 2 candidates' occupational competence.

Do learners need to be working to take this qualification?

Learners will need to be working as an Assessor as they need to show competence in both knowledge and skills.

How long does it take to complete?

Learners can usually complete the Award in 6 months.

What related qualifications can learners progress to?

Other Level 3 Assessor qualifications.

Which type of job roles can learners apply for on completion?

- Assessor vocational achievement but not skills in the work place

CACHE Level 3 Certificate in Assessing Vocational Achievement (QCF)

What does the qualification cover?

This qualification covers understanding the principles and practices of assessment, assessing occupational competence in the work environment, and assessing vocational skills, knowledge and understanding.

Who is it aimed at?

This qualification is intended for those who assess in the work environment and in other training environments such as a workshops or classrooms.

What are the entry requirements?

Learners should be at least 19 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Certificate will require 15 credits in total.

How is it assessed?

It will be internally assessed by a range of methods. Learners must also carry out at least two assessments of 2 candidates' occupational competence.

Do learners need to be working to take this qualification?

Learners will need to be working as an Assessor as they need to show competence in both knowledge and skills.

How long does it take to complete?

Learners can usually complete the Award in 6 months.

What related qualifications can learners progress to?

Level 4 qualifications for Internal Quality Assurance.

Which type of job roles can learners apply for on completion?

- Assessor of vocational achievement

CACHE Level 4 Award in Understanding the Internal Quality Assurance of Assessment Processes & Practice (QCF)

What does the qualification cover?

This qualification covers the principles and practices of internally assuring the quality of assessment.

Who is it aimed at?

It is aimed at learners new to assuring the quality of assessment but who are thinking of working in an assuring internal quality assessment role. It is also suitable for those who never intend to practice – for example managers – but would like to understand the principles and practices.

What are the entry requirements?

Learners should be at least 19 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Award will require 6 credits in total.

How is it assessed?

It will be internally assessed by a range of methods.

Do learners need to be working to take this qualification?

No as this is a knowledge only qualification.

How long does it take to complete?

Learners can usually complete the Award in under 6 months.

What related qualifications can learners progress to?

Other Level 4 qualifications for Internal Quality Assurance.

Which type of job roles can learners apply for on completion?

It supports them in preparing to work in Internal Quality Assurance roles.

CACHE Level 4 Award in the Internal Quality Assurance of Assessment Processes & Practice (QCF)

What does the qualification cover?

This qualification covers understanding the principles and practices of internally assuring the quality of assessment.

Who is it aimed at?

It is intended for those who maintain the quality of assessment from within an organisation or assessment centre.

What are the entry requirements?

Learners should be at least 19 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Award will require 12 credits in total.

How is it assessed?

It will be internally assessed by a range of methods. There must be evidence of the learner monitoring a minimum of two Assessors, each with a minimum of two candidates of their own, through components of a qualification.

Do learners need to be working to take this qualification?

Learners will need to be working as Internal Quality Assurers as they need to show competence in both knowledge and skills.

How long does it take to complete?

Learners can usually complete the Award in 6 months.

What related qualifications can learners progress to?

Other Level 4 qualifications for Internal Quality Assurance.

Which type of job roles can learners apply for on completion?

- Internal Quality Assurer

CACHE Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes & Practice (QCF)

What does the qualification cover?

This qualification covers understanding and internally assuring the quality of assessment, as well as planning, allocating and monitoring work in the learners own area of responsibility.

Who is it aimed at?

It is intended for those who lead a team of internal quality assurance staff.

What are the entry requirements?

Learners should be at least 19 years old. CACHE does not set any other entry requirements but Centres may have their own guidelines.

How many credits are required to complete the qualification?

The Certificate will require 17 credits in total.

How is it assessed?

It will be internally assessed by a range of methods. There must be evidence of the learner monitoring a minimum of two Assessors, each with a minimum of two candidates of their own, through components of a qualification.

Do learners need to be working to take this qualification?

Learners will need to be working as Internal Quality Assurers and be leading a team of Quality Assurers.

How long does it take to complete?

Learners can usually complete the Certificate in 6 months.

What related qualifications can learners progress to?

Other Level 4 qualifications for External Quality Assurance.

Which type of job roles can learners apply for on completion?

- Lead Internal Quality Assurer

CACHE Mission Statement

To nurture the achievement of those who care for people through the provision of outstanding qualifications and services

For more detailed information on the qualifications in this booklet

telephone 0845 347 2123 or **visit** www.cache.org.uk or **contact** info@cache.org.uk

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Patron: Her Majesty the Queen

Council for Awards in Care, Health and Education

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